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Dennis R. Taylor, Secretary Chris Howe, Director Department of Administration

Sam Brownback, Governor

## **ADDENDUM**

May 6, 2011											
Addendum Number:	1										
RFP Number:	EVT0000574										
Closing Date:	May 17, 2011, 2:00 P.M.										
Procurement Officer: Telephone: E-Mail Address:	Constance Schuessler 785-296-1171 connie.schuessler@da.ks.gov										
Item:	Security Guard Services										
Agency: Location(s):	Kansas Department of Health and Environment Topeka, KS										
Conditions:											
Answers to Vendors' que	stions follow, see page 2.										
There are no other changes	s at this time.										
	dendum must be submitted with your bid. If your bid response has been dum by the closing date indicated above.										
I (We) have read and under	stand this addendum and agree it is a part of my (our) bid response.										
NAME OF COMPANY OR I	FIRM:										
SIGNED BY:											
TITLE:	DATE:										
It shall be the vendor's responsibility to monitor this website on a regular basis for any changes/addenda. http://da.ks.gov/purch/contracts/bids.aspx											

## Kansas Department of Health and Environment

## **EVT0000574 Security Guard Services**

1. Who are the incumbent contractors and sub-contractors? How long have these contractors held these contracts or any predecessor contracts?

The current contract number is 10254. Contractor and rate information can be found at the following link: <a href="http://da.ks.gov/purch/Contracts/Default.aspx">http://da.ks.gov/purch/Contracts/Default.aspx</a> and searching on 10254. This contract will have been in place 4 years when it expires on June 30, 2011. There are no subcontractors.

Prior to this contract, the facility was serviced under 03509, which was in place from 2001 through 2007; the contractor was Securitas.

2. What are the present billing rates for each line item, as listed on the bid sheet?

See the answer to the previous question.

3. What is the estimated budget for the first term of the contract or the next fiscal period?

The anticipated spend could be estimated by looking at the current bill rate times the number of hours and considering a factor for inflation.

4. What are the current pay rates for all classes of officers including supervisory personnel?

This is a question that is asked frequently for service-type contracts. We do not ask the contractors to reveal what they pay their employees; that is considered confidential information between the contractor and its employees.

5. Is there a collective bargaining agreement, living wage ordinance, prevailing wage act or other specified wage and benefits requirements that apply to this contract? If so please provide copies of such or a reference source to them?

There is none.

6. What is the agency's position or preference with regards to the retention of the incumbent staff by any future contractor?

The awarded contractor would need to contact the outgoing contractor to work out an arrangement; however, scope of work requires that personnel be approved by the facility contract administrator before actually hiring.

7. Please provide a seniority and anniversary roster to estimate vacation benefits and annual training/licensing costs.

The seniority and anniversary roster would fall under confidential information between the contractor and its employees and therefore not available. Training costs would be a cost only the bidder could estimate. Licensing costs can be obtained by contacting the appropriate City of Topeka officials

8. How are lunch and meal breaks handled? Is this time billable?

The security guards are not given breaks except for their 1 pm rounds during the day when we provide coverage for the desk. The guard on-duty eats his lunch at the security desk; we do provide coverage during emergencies.

9. Can you provide us with a copy of the pre-bid meeting attendance roster?

See following, pages 4-5.

10. Where applicable, can a Nextel w/Direct Connect system (or a commercial equivalent) be substituted for conventional hand-held FM radios? Are the radios required to be compatible with 800 MHz Public Safety Spectrum or otherwise interoperate with Public Safety Agencies such as police or fire or fire departments? If so, these systems require special programming and licensing, who is responsible for this and what are the costs??

We do have access to hand-held radios which are compatible with 800 MHz. We don't use them very much at all. The security contractor is supposed to supply their own means of communication and that right now that is a cell phone.

11. Who provides the computer? Can it be configured to accept vendor's rounds reporting software?

The computer is provided by the agency. Under the security updates grant, a new one computer will be purchased. Bidders should indicate system requirements, but it is anticipated that the facility's hardware will be compatible with whatever software the contractor uses. IT assistance will be provided.

5/4/2011 8:08

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Rep Name	Dave Braunger	VILTOR SCOTT	WikeDrennon					
Name	1st class Security	KL INTERNATIONAL, LLC	- [7					
Bidder Type	yendor	VENDAR	Vendor					
Bidder ID	263FW		BDIR 6000					

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